

HIS little feet

EMPLOYMENT/VOLUNTEER APPLICATION

GENERAL REQUIREMENTS:

- Interview required (on phone or in person)
- National Background Check and National Sex-Offender Registry check required
- Photo of Self (email to info@hislittlefeet.org)
- Email completed application to info@hislittlefeet.org or mail the application to:

His Little Feet
Attn: Human Resource Department
1540 Main Street
Unit 218-290
Windsor, CO 80550

- Letters of Recommendation Needed:
 - one from a previous employer and/or ministry leader
 - one from a person who has known the applicant for more than 2 years.

Please make sure that the person writing the letter of reference includes their contact information, as well as your full name to identify who the recommendation is for. The person writing the letter of reference can then email it to info@hislittlefeet.org or mail the original letter to:

His Little Feet
Attn: Human Resource Department
1540 Main Street, Unit 218-290
Windsor, CO 80550

- 3 References
- **For individuals interested in tour staff position with the choir:**
 - Must be 18 years or older
 - Completion of a 5 Week Classic or 5 Week Online Ellerslie session
 - 11–12 month commitment is required
 - Applicants are responsible for the cost of their own medical care. His Little Feet does not supply medical insurance coverage.

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Date: _____

POSITION APPLYING FOR: Office Staff Volunteer Volunteer Tour Staff

GENERAL INFORMATION:

Full Name: _____

Birthdate: _____ Age: _____ Gender: _____

Marital Status: _____

Address: _____

City: _____ State: _____ Zip: _____

Home Phone: _____ Cell Phone: _____

Email Address: _____

EMERGENCY INFORMATION:

In Case of Emergency, please contact: _____

Relation to you: _____ Phone: _____

Email Address: _____

IDENTIFICATION INFORMATION:

Driver's License Number: _____ State: _____

Social Security Number: _____

Do you have a passport? Y or N

If so, name *as seen exactly on Passport* -

First: _____ Middle: _____ Last: _____

Passport Number: _____

PP Exp. Date: _____ PP Issuance Date: _____

Location of PP Issuance: _____

PERTINENT INFORMATION:

Do you have a criminal record? Y or N

If so, please explain:

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EDUCATION:

High School:

Did you graduate high school? Y or N If so, what year? _____

Name of H.S.: _____ City/State: _____

College:

I (check one):

- ☐ Am attending college (year completed: _____)
- ☐ Have graduated from college (graduation date: _____)
- ☐ Neither

Major: _____ Minor: _____

Name of College: _____

City/State: _____

Post-Baccalaureate Study:

I (check one):

- ☐ Am attending college (year completed: _____)
- ☐ Have graduated from post-baccalaureate (graduation date: _____)
- ☐ Neither

Area of Study: _____

Name of College: _____

City/State: _____

Other Education:

Have you attended any other educational or ministry-related institutions? Y or N

If so, when? Year(s) _____

Did you complete the program or commitment? Y or N

What was your area of study or focus? _____

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PAST EXPERIENCES:

Do you have any experience working with children? Y or N

If so, please explain:

Have you ever traveled outside of the United States? Y or N

If so, please list countries and the purpose of travel:

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MINISTRY EXPERIENCE:

Have you served in any ministry setting here in the States and/or abroad? Y or N

Is so, how many years?: _____

Also, if so, please share about the ministry setting and what part you served in that ministry:

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ELLERSLIE BACKGROUND:

Did you attend 5 Week Classic or 5 Week Online Ellerslie session? Y or N

If so, when? Year _____ Season _____

Did you graduate? Y or N

Please briefly share how you heard about Ellerslie, how your time at Ellerslie has grown you and how you could apply the things you learned at Ellerslie to your time serving with His Little Feet:

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PERSONAL TESTIMONY

Please share your testimony of becoming a Christian (please include when, where, and what lead up to your decision):

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EXPLAIN YOUR REASONS FOR APPLYING TO SERVE WITH HIS LITTLE FEET:

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SHARE WITH US CHARACTER TRAITS, STRENGTHS AND WEAKNESSES, EXPERIENCES, GIFTS YOU COULD USE TO STRENGTHEN THE MINISTRY:

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TEAM ATMOSPHERE QUESTIONS:

Do you work well with others in a team atmosphere? Y or N

Do you consider yourself a good follower? Y or N

Do you consider yourself a person with strong leadership abilities? Y or N

Are you are willing to place the agenda of the team ahead of any personal goal? Y or N

Are you the type of person that would be willing to take on a new assignment and/or task, if asked to do so? Y or N

OTHER COMMENTS YOU WOULD LIKE TO SHARE:

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REFERENCES:

Name: _____

Phone Number: _____

Email: _____

Type of Reference:

Personal

Relation to Applicant: _____

Pastoral

Name of Church: _____ Position: _____

Employer

Company: _____ Position: _____

Name: _____

Phone Number: _____

Email: _____

Type of Reference:

Personal

Relation to Applicant: _____

Pastoral

Name of Church: _____ Position: _____

Employer

Company: _____ Position: _____

Name: _____

Phone Number: _____

Email: _____

Type of Reference:

Personal

Relation to Applicant: _____

Pastoral

Name of Church: _____ Position: _____

Employer

Company: _____ Position: _____